

FORM 5	HKTDC Education & Careers Expo 2019 香港貿發局教育及職業博覽 2019 24-27/1/2019	Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong
Deadline 13 Dec 2018	AV, Plant & Communications Facilities (Not Applicable for Custom-built participation Exhibitors)	Mr.Chris Chung / Mr. Don Chan Tel: (852) 2240 5458 / (852) 2240 5479 Fax: (852) 3521 0450 ✉ chris.lh.chung@hktdc.org ✉ hkece.es@hktdc.org

No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (4 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Audio Visual Facilities							
1#	AU013*	Fax Machine with 500pcs. of A4 Size Paper (Fax Transmission Line and Power Supply Excluded)	1950	260			
2#	AU005*	32" LCD / Plasma (Power Supply Excluded)	2200	293			
3#	AU006*	42" LCD / Plasma (Power Supply Excluded)	4000	533			
4#	AU008*	DVD Player (Power Supply Excluded)	600	80			
Plant							
6#	PL001A	Potted Plant-Chrysalidocarpus (approx.1mH)	300	40			
7#	PL001B	Potted Plant-Schefflera (Gold Capella) (approx.1mH)	310	41			
8#	PL001C	Potted Plant-Boston Fern (approx.0.3mH)	250	33			
9#	PL001D	Potted Plant-Codiaeum Tree (approx.0.6mH)	300	40			
10#	PL002	Fresh Flower Arrangement (approx.0.3mH)	510	68			
Communications Facilities							
11#	CEC001+	Telephone Line with Handset for Local Calls (non-Direct Line) (A charge of HKD600 per set for lost and/or damaged of telephone set)	1130	151			
12#	CEC002+	Telephone Line with Handset for Local & IDD Calls (A charge of HKD600 per set for lost and/or damaged of telephone set) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	1410	188			
13#	CEC003*	Fax Transmission Line for Local Fax Only (non-Direct Line) (Power Socket & Fax Machine Excluded)	1130	151			
14#	CEC004+*	Fax Transmission Line for Local & IDD Fax (Power Socket & Fax Machine Excluded) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	1410	188			
15#	CEC008+*	2M Broadband Line)(Power Supply Excluded)(with access I.D.)(non-fixed I.P.)(HKD4000 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	2545	339			

Exhibitors have to give the location plan of the additional communications facilities above. Any change in the location on-site would require an on-site relocation charge 50% of the rental rate.

20% surcharge for late order received after 13 Dec 2018

30% surcharge for late order received after 10 Jan 2019

+#Please read the Conditions of Order clearly before you sign this Form

●You may refer to the colour photos of booth facilities

● NO Exchange and NO Refund for standard booth facilities

TOTAL AMOUNT

Application will only be proceeded with installation layout plan and full payment.

Authorization from Exhibitor

Company Name: _____ Booth No.: _____
Tel: _____ Fax: _____ Email: _____ Date: _____
Contact Person: _____ Position: _____ Signature: _____

Payment Method (Please see condition 6. No separate invoice will be issued)

By Cheque (Payable to Hong Kong Trade Development Council)
Cheque No.: _____ Amount : HKD / USD _____ Date : _____

By Credit Card (Hong Kong Dollar only) VISA MASTER CARD
Name of Card Holder: _____ Card No: _____
Expiry Date: _____ Amount: HKD _____ Signature: _____

表格五	HKTDC Education & Careers Expo 2019 香港貿發局教育及職業博覽 2019 24-27/1/2019	請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號
截止日期 2018年12月13日	租用影視, 盆栽及通訊設施申請表 (不適用於特裝參展商)	鍾朗曦先生 / 陳家緯先生 電話: (852) 2240 5458 / (852) 2240 5479 傳真: (852) 3521 0450 ✉ chris.lh.chung@hktdc.org ✉ hkece.es@hktdc.org

No.	申請項目 香港參展商以港幣付款, 海外參展商以美元付款		單價 (供四天使用)		數量	總金額	
			HKD	USD		HKD	USD
租用影視器材							
1#	AU013*	圖文傳真機連500張A4影印紙 (不包括電源插座及傳真線)	1950	260			
2#	AU005*	32"液晶 / 等離子顯示屏 (不包括電源插座)	2200	293			
3#	AU006*	42"液晶 / 等離子顯示屏 (不包括電源插座)	4000	533			
4#	AU008*	DVD 播放機 (不包括電源插座)	600	80			
租用盆栽							
6	PL001A	盆栽 - 散尾葵 (約1米高)	300	40			
7	PL001B	盆栽 - 傘樹 (約1米高)	310	41			
8	PL001C	盆栽 - 波士頓芒 (約0.3米高)	250	33			
9	PL001D	盆栽 - 灑金 (約0.6米高)	300	40			
10	PL002	鮮花擺設 (約0.3米高)	510	68			
租用通訊設施							
11#	CEC001+	只供香港本地通話用的電話線及電話機 (非直撥線) (如電話機遺失/或損壞, 每部收取港幣600元正)	1130	151			
12#	CEC002+	兼備國際直通電話服務的電話線及電話機 (如電話機遺失/或損壞, 每部收取港幣 600 元正) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收)	1410	188			
13#	CEC003*	本港用圖文傳真線 (非直撥線) (不包括電源插座及傳真機)	1130	151			
14#	CEC004+*	國際直通圖文傳真線 (不包括電源插座及傳真機) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收)	1410	188			
15#	CEC008+*	2M寬頻上網線 (不包括電源插座)(包括登入戶口)(不固定I.P.) (需繳交HKD4000按金予“香港會議展覽中心, 寄香港博覽道1號, 財務部收)	2545	339			

參展商須遞交有關上述額外通訊設施之位置圖。所有現場位置更改須繳付有關設施租賃費之50%作為現場更改費用。

於2018年12月13日後交回須加百分之二十之附加費
於2019年1月10日後交回須加百分之三十之附加費

+ * # 請參閱一般守則 本表格只供參展公司申請, 以承建商名義代為申請將不獲接納	總金額		
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申請必須連同規劃圖及全數款項方為有效

申請參展商

公司名稱: _____ 展台編號: _____

聯絡人: _____ 職位: _____ 電子郵件號: _____

電話: _____ 傳真: _____ 簽署: _____ 日期: _____

付款方法 (請參閱說明六, 本局不會另開發票)

支票 (抬頭『香港貿易發展局』)
 支票號碼: _____ 所付款項: HKD / USD _____ 日期: _____

信用卡 (只限港幣) VISA Master Card
 卡主名稱: _____ 信用卡號: _____
 有效日期: _____ 所付款項: HKD _____ 簽署: _____