

<b>FORM 10</b>	<b>HKTDC Education &amp; Careers Expo 2024</b> 香港貿發局教育及職業博覽 2024 <b>25 - 28 / 1 / 2024</b>	<b>Return to :</b> Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC 1 Expo Drive, Wan Chai, Hong Kong Tel : (852) 2240 4605 E-mail: charlotte.cy.ng@hktdc.org Attn : Ms. Charlotte Ng
<b>Deadline: 29 Dec 2023</b>	For Careers Zone Exhibitor Only	

### Education & Careers Expo 2024 – Careers Opportunities

To attract target groups visiting the careers section, a “Careers Opportunities Board” will be displayed at the exhibition hall and will be published on the official website of Education & Careers Expo throughout the whole Expo period. Job opportunities which is offered by careers section’s exhibitors at their booths will be listed on the Board\*. The exhibitor’s name and booth number will also be displayed next to these job opportunities for visitors’ easy reference.

If you would like to maximize the exposure of the careers information that you are going to introduce at your booth, please submit the information by sending us a **soft-copy in MS-EXCEL format OR** if you prefer, by filling in the below **REPLY SLIP** and return it to us **no later than 29 December 2023.**

***\*This service is free of charge.***

### Careers Information Opportunities – REPLY SLIP

Reply by email to [charlotte.cy.ng@hktdc.org](mailto:charlotte.cy.ng@hktdc.org) OR by fax to: (852) 2270 5732

1. Exhibitor Name : \_\_\_\_\_
2. Booth No. : \_\_\_\_\_
3. Contact Person : \_\_\_\_\_
4. Contact Tel No : \_\_\_\_\_
5. Contact Fax No : \_\_\_\_\_

Please “√” in the appropriate box below:

- Enclose a soft-copy in MS-EXCEL format alongside this REPLY SLIP  
 If you reply by this slip, please fill in the job opportunities which will be introduced at your booth

	<u>English name</u>	<u>Chinese name</u>	<u>Onsite recruitment</u> √ or X
1.	_____	_____	<input type="checkbox"/>
2.	_____	_____	<input type="checkbox"/>
3.	_____	_____	<input type="checkbox"/>
4.	_____	_____	<input type="checkbox"/>
5.	_____	_____	<input type="checkbox"/>
6.	_____	_____	<input type="checkbox"/>

Note:

- A maximum of 6 job opportunities can be placed by each career exhibitor on the “Careers Information Board”.
- Please provide the name of relevant job opportunities in both English and Chinese.
- Entry of late submission may not be included in the “Careers Opportunities Board”.
- The Organiser has the absolute discretion in deciding on information to be displayed on the “Careers Opportunities Board”.

<p style="text-align: center;"><b>表格十</b></p>	<p style="text-align: center;"><b>HKTDC Education &amp; Careers Expo 2024</b>  <b>香港貿發局教育及職業博覽 2024</b>  <b>25 - 28 / 1 / 2024</b></p>	<p>請交回：  香港貿易發展局展覽事務部  香港灣仔博覽道 1 號  香港會議展覽中心博覽商場 13 號  電話: (852) 2240 4605  電郵: charlotte.cy.ng@hktdc.org  吳子欣小姐收</p>
<p style="text-align: center;"><b>截止日期：</b>  <b>2023年12月29日</b></p>	<p style="text-align: center;">只適用於職業展區參展商</p>	

### 教育及職業博覽 2024 – 職位資料

參展商可提供於展會期間宣傳的職位資料，而有關資料將於展會期間刊登於場內的職位資訊版及上載至教育及職業博覽網站。參展商的名稱及展位號碼將刊登於職位資料旁以供參觀人士更容易跟參展商聯絡。

若參展商欲遞交於展覽館期間所推廣之職位資訊以增加宣傳效果，請以 MS-EXCEL 檔案或於回條以下位置填寫資料，並於 **2023 年 12 月 29 日前** 回覆。

**\*此服務不收取額外費用。**

### 課程資料 – 回條

請以電郵 [charlotte.cy.ng@hktdc.org](mailto:charlotte.cy.ng@hktdc.org) 或傳真 (852) 2270 5732 回覆

1. 參展公司名稱 : \_\_\_\_\_
2. 展位號碼 : \_\_\_\_\_
3. 聯絡人名稱 : \_\_\_\_\_
4. 電話號碼 : \_\_\_\_\_
5. 傳真號碼 : \_\_\_\_\_

請於合適方格內以 “√” 表示：

- 除此回條另外附上 MS-EXCEL 電子檔  
 於此回條遞交於展會期間宣傳的職位名稱

	<u>英文名稱</u>	<u>中文名稱</u>	<u>現場招聘</u> √ or X
1.	_____	_____	<input type="checkbox"/>
2.	_____	_____	<input type="checkbox"/>
3.	_____	_____	<input type="checkbox"/>
4.	_____	_____	<input type="checkbox"/>
5.	_____	_____	<input type="checkbox"/>
6.	_____	_____	<input type="checkbox"/>

注意：

- 參展商最多可提供 6 項職位資訊
- 請提供職位的英文及中文名稱
- 逾期遞交的資料將不獲受理
- 主辦機構保留刊登職位資訊之唯一及絕對權利