1. Move-in & Move-out Schedule

	CUSTOM-BUILT PARTICIPATION		STANDARD BOOTH
Booth Construction	20 Jan 21 Jan	2pm – 10pm 9am – 1pm	N/A
Booth Decoration	21 Jan	1pm – 6pm All booths must be fully decorated by 6pm	
Move-In Exhibits	21 Jan	(Please refer to schedule as printed on the e-Vehicle Pass)	
Move-Out Exhibits	25 Jan	(Please refer to schedule as printed on the e-Vehicle Pass)	
Termination of Booth Electricity	22 – 24 Jan 25 Jan	7:30pm 7pm	
Booth Dismantling including Additional Lighting	25 Jan	8pm – 12 midnight	N/A

1.1 Exhibitors' Access

1. To allow preparation work for exhibitors during fair period, the fairground will be opened for exhibitors one hour before the exhibition open. Exhibitors are reminded to **wear the exhibitor badges** when entering the exhibition hall.

2. All exhibitors are requested to complete a questionnaire on the last day of exhibition.

3. Exhibitors must not remove or pack up any of their exhibits from their booth until the exhibition is officially closed at 6pm on 25 Jan 2026. No exhibitor will be allowed to remove any of their exhibits from the exhibition hall before closing time.

1.2. Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 24:00hrs on 20 Jan, 21 Jan & 25 Jan 2026, they shall pay the over-time penalty claimed by HKCEC. The rate of the over-time penalty for individual hall is listed on section 4.2.4.