

<b>FORM 9</b>	<b>HKTDC Education &amp; Careers Expo 2026</b> <b>香港貿發局教育及職業博覽 2026</b> <b>22 - 25 / 1 / 2026</b>	Enquiry: Hong Kong Trade Development Council Unit 7, Expo Galleria, HKCEC 1 Expo Drive, Wan Chai, Hong Kong Tel: (852) 2240-4932 E-mail: <a href="mailto:marit.wm.lau@hktdc.org">marit.wm.lau@hktdc.org</a> Attn: Miss Marit Lau
<b>Deadline</b> <b>截止日期:</b> <b>15 Dec 2025</b>		

## Seminar Session Request Form

### 講座申請表

參展商均可免費申請一節講座。惟講座時段有限，主辦機構將以先到先得原則安排，因應情況分配講座時段。若參展商加購了「講座升級選項」(費用為港幣\$2,220元)，參展商將能優先選擇講座的時間範圍，但會以先到先得原則安排，主辦機構會保留最終決定。若參展商有意申請額外講座，除了第一節講座免費外，其後額外申請的每一節講座將收取費用港幣\$4,440。每位參展商最多可申請4場講座。Exhibitors are entitled to apply for one FREE session. Seminar sessions will not be guaranteed and will be assigned by the organiser, subject to availability. With the "Priority Seminar Service" (Fee: HK\$2,220), exhibitors will have the priority to choose their speaking slot at a preferred time range, subject to a first-come-first-served basis and the organiser's final decision. The 1st timeslot will be offered to all exhibitors for FREE. For each additional session will be charged at HK\$4,440. Each exhibitor can apply for a maximum of 4 sessions.

### 申請方法 Application

請於 2025 年 12 月 15 日 (星期一) 或之前將填妥的申請表格遞交至主辦機構。Please return the completed Application Form to us on or before 15 December 2025 (Monday)

### 講座網上申請表 Seminar Online Application Form

<https://forms.office.com/r/CjmGcKrsJ9>

### 基本設施 Basic Facilities (免費提供 Free of Charge):

- 主講枱一張 1 Head Table
- 手提電腦一部 1 Laptop
- LED 電視一座 1 LED TV
- 手提無線麥克風四支 4 Hand Held Wireless Mics
- 免提無線麥克風一部 1 Wireless Clip Mic

### 宣傳 Publicity:

主辦機構將於宣傳展會之同時一併宣傳講座內容，亦會於展會舉行期間，在會場詳列講座時間表，方便到場人士參閱。The seminar will be publicized by the Organiser along with the publicity campaign of the HKTDC Education & Careers Expo 2024. There will also be information panels with the seminar's schedule set up on-site for visitors' reference.

### 守則 Conditions

- 由於可供租用的場地及節數有限，申請將採用先到先得形式處理。申請如獲接納，主辦機構將另行通知參展商。The seminar sessions will be assigned on a first-come-first-served basis and exhibitors will be informed if their application is successful and which session time is assigned.
- 主辦機構保留拒絕任何申請之權利。未附有完整資料之申請表格將不獲受理。The Organiser reserves all rights in accepting or rejecting any application. Incomplete application forms will not be accepted.